PAY RENT ONLINE

The Kellogg Agency has partnered with www.PayLease.com to accept online rent payments.

HOW DO I SIGN-UP?

- Go to www.PayLease.com & click "Sign Up Today!"
- Or Call 1-866-PayLease or 866-729-5327

WHAT DOES IT COST?

- E-Check/ACH (**RECOMMENDED**) = $1.60/transaction
- Credit Card (Visa, MasterCard, Discover) = 3% of transaction

WILL MY RENT BE LATE IF I PAY ONLINE?

- If you INITIATE the transaction ON OR BEFORE THE FIRST of the month, then your payment will NOT be considered late. (Even if it takes 72 hours for processing)
- If you initiate the transaction on the SECOND of the month or later, then you will be charged a LATE FEE.

CAN I SPLIT MY RENT PAYMENTS TO MATCH WHEN I GET PAID?

- Yes, you can make as many payments as you like during the month.
- ALL currently owed charges must be initiated ON OR BEFORE THE FIRST of the month. No matter how many payments you make – the TOTAL DUE has to be received/initiated by the FIRST OF THE MONTH.

HOW DO I KNOW HOW MUCH TO PAY?

- The PayLease system does not tell you how much you owe.
- Log into your Online Tenant Account at www.KelloggAgency.com to view your latest statement.

CAN I PAY EVERYTHING IN ONE TRANSACTION?

- YES – If you have trash or other charges to pay in addition to your rent, please combine all payments into one lump sum.

For HELP and SUPPORT contact PAYLEASE directly

support@paylease.com or 866-729-5327